

USA Pentathlon

Certification Process for Volunteers and Coaches

USA Pentathlon benefits from the services of supporters in a variety of settings. Adults who are not paid employees of the national governing body have historically been involved in the sport and there is a strong interest in continuing such activities in the future. USA Pentathlon must ensure that all non-employee adults working with our athletes are qualified to do the tasks associated with the title they are given for their work. This document details the process by which adults may be certified to work with USA Pentathlon in the future.

Three levels of certification are appropriate. Level 1 certification would be required for an adult seeking to join a team as a member of the official delegation at a competition or to otherwise be involved in competition or training settings in a non-coaching capacity. Level 2 certification would be required for an adult seeking to be certified as an assistant coach in one of the five disciplines. Level 3 certification would be required for an adult seeking to be certified as a Pentathlon Coach.

Level 1 Certification

An adult interested in receiving Level 1 certification shall undergo a training course with a USA Pentathlon representative, shall pass a written test at the end of the training course and shall pay an annual fee of \$50 to USA Pentathlon for certification verification.

Level 2 Certification

An adult interested in receiving Level 2 certification shall undergo a training course in the specific sport they are seeking certification with an expert coach identified by USA Pentathlon in that discipline. The applicant shall pass a written test at the end of the training course. The applicant must have at least 5 years of coaching experience in the discipline in which they seek certification and must offer evidence of same to USA Pentathlon. The applicant shall pay a fee of \$100 for certification. Certification shall be valid for 3 years.

Level 3 Certification

An adult interested in receiving Level 3 certification shall undergo a training course with USA Pentathlon's Head Coach. The applicant shall pass a written test at the end of the training course and undergo an apprenticeship lasting at least 4 weeks under the supervision of the USA Pentathlon Head Coach. The applicant must have passed Level 2 certification. The applicant shall engage in at least 100 hours of volunteer service as a Level 1 or 2 coach. The applicant shall pay a fee of \$500 for certification. Certification shall be valid for 5 years.

All adults participating in USA Pentathlon activities shall undergo a background check.