

USA Pentathlon Board Meeting  
February 6 and 7, 2009

**Call to Order.** Chairman Siddiqi, called meeting to order at 8:10 am.

**Board members present included:** Fred Hower, Elaine Chervis, Barry Matchett, Atif Siddiqi, Joach Saksen, Rob Stull, Anita Allen, and Willie Stettinius. Vaho Igorashvili arrived during the meeting. A quorum was present.

**Update from Sports Partnership:**

Jay Warwick, Steve Powderly, Sherry Esher, Tammy Forrester from USOC sports partnership introduced themselves and extended their assistance to USA Pentathlon.

**Executive Session Called to Order.** Atif called Executive Session to order at 8:25 a.m.

**Term of Chairman**

**Director Stettinius moved to extend the term of the chairman from six months to two years. Director Stull seconded. Motion unanimously approved on voice vote.**

**Posting of Minutes**

**Director Stettinius moved to post streamlined minutes on website. Director Stull seconded. Motion unanimously approved on voice vote.**

**Website and Domain Discussion**

[www.usapentathlon.org](http://www.usapentathlon.org) is owned by the USOC. USOC has revamped their official website and suggests that each NGB have a presence at the Team USA domain. The USOC does not have posting restrictions at this time, but there are capability issues. The Team USA website and [www.usapentathlon.org](http://www.usapentathlon.org) websites will become mirror sites. Email accounts will be set up through [www.usapentathlon.org](http://www.usapentathlon.org). Director Saksen will be the Board point person for web site management.

**Standing Committee and Working Group**

Seven standing committees and chairs were determined. They are the following:  
Performance- Rob Stull, Pipeline- Joach Saksen, Fundraising- Willie Stettinius, Membership- Barry Matchett, Administrative- Fred Hower, Program- Vaho Iagorashvili, USA Pentathlon Community Relations- Anita Allen.

Two working groups and members were determined. They are the following:  
UIPM/USOC Relations- Atif Siddiqi, Rob Stull, Vaho Iagorashvili, Fred Hower, Selection and Funding Criteria- Barry Matchet, Rob Stull, Anita Allen, Elaine Chervis

**Horse Report**

Joach gave an overview of the current situation of the USA Pentathlon-owned horses.  
**Director Allen moved to empower Director Saksen to sell the four horses owned by USA Pentathlon following the March 2009 training camp. Director Stull seconded. Motion unanimously approved on voice vote.**

### **Financial Review-501c3, Expense Policy**

Director Hower presented an expense policy for USAP, as well as a fundraising and event policy. Policy will be posted on USAP website.

### **Current state of USAP by USOC**

Jay Warwick with Sports Partnership has offered to be a point person for Janusz Peciak, USAP Head Coach. They meet weekly on Tuesday at 3:00 p.m. JT Keirney from Sport Science will be working with USAP athletes.

### **Public meeting**

#### **AAC Representative**

Director Allen presented AAC representative language for board approval. **Director Allen moved for adoption of proposed language. Director Stull seconded. Motion unanimously approved on voice vote.**

#### **Board Composition**

Discussion about the need to include an attorney on the board. Decision to reach out to Perry Driggs to see if he will act as counsel to the Board in a pro bono capacity.

**Motion by Director Sidiqqi to adjourn. Director Cheris seconded. Motion unanimously approved on voice vote.**

**Call to Order.** Chairman Sidiqqi, called meeting to order at 8:15 am.

**Board members present included:** Elaine Cheris, Barry Matchett, Atif Siddiqi, Joach Saksen, Rob Stull, Anita Allen, and Willie Stettinius.  
A quorum was present.

#### **Board Secretary**

**Motion by Director Saksen to nominate Director Matchett as Secretary of Board. Director Allen seconded. Unanimous approval.**

#### **Review of public meeting**

Communications – Recurring theme from meeting is that communications with the athletes and the community in general has been lacking. We need to focus very hard on improving our communications with the community.

#### **Expansion of Board**

Discussion of the process and expertise for board members. Fundraising, marketing, youth development, legal. Other criteria – geographic location. Board members are asked to suggest names to Chairman Sidiqqi within a week.

#### **Executive Director Search Update**

Director Allen recued herself from this discussion. Director Stettinius led discussion about applicant pool. Discussion about timeline for decision.

### **Insurance**

Chairman Sidiqqi reported he has been working with insurance providers to complete insurance process in accordance with USOC requirements. Discussion about the need to develop physical and sexual abuse policy. Questions about coverage for sanctioned events. Discussion on the use of waivers.

### **Media**

USOC and USA Pentathlon relationship discussion. Director Allen will develop the media plan as part of her media committee.

### **Coaching update**

Coach Peciak update to the Board. Discussion of high performance plan development for individual athletes. Discussion about assistant coaches' roles and responsibilities. Update on actions around attendance at local fencing competitions. Discussion about transportation costs when using OTC vans and the recovery thereof.

**Motion to approve expenditure to upgrade the electric system for treadmill in shooting range by Director Stull. Seconded by Director Allen. Motion unanimously approved on voice vote.**

### **Daily Facility Use program**

**Motion to accept flat fee daily facility use program at \$10 per day by Chairman Sidiqqi. Seconded by Director Cheri. Motion unanimously approved on voice vote.**

### **Selection Criteria**

Directors Sacksen and Sententius removed themselves from this discussion. Discussion about proposed selection criteria and Athlete Code of Conduct.

**Motion to approve resident athlete program code of conduct as amended, pending USOC approval by Chair Sidiqqi. Seconded by Director Allen. Motion unanimously approved on voice vote.**

**Motion to approve junior and youth selection criteria as amended, pending USOC review by Chair Sidiqqi. Seconded by Director Allen. Motion unanimously approved on voice vote.**

**Motion to approve athlete selection procedure and criteria, pending athlete and USOC review by Director Stull. Seconded by Director Allen. Motion unanimously approved on voice vote.**

**Motion to approve performance criteria for OTC resident program participation as amended, pending USOC approval by Chair Sidiqqi. Seconded by Director Allen. Motion unanimously approved on voice vote.**

### **2009 National Championships**

Director Cheris led discussion on proposals for hosting the 2009 National Championships in Palm Springs, California. Topics of discussion included: lodging, transportation, venues, and fees. Discussion about combining activities for pentathlon community on same weekend. Referee clinic and pentathlon clinic. The Program Committee will work with the proposed local organizing committee to fleche out details and will report to full Board at next meeting.

### **2009 Competition Schedule**

Discussion of the competition schedule. **Motion to approve competition schedule by Chair Sidiqqi. Seconded by Director Allen. Motion unanimously approved on voice vote.**

### **Next Board Meeting**

February 17, 2009, 10am eastern time.

**Motion to Adjourn by Director Allen. Director Saksen seconded. Motion approved unanimously by voice vote.**